



Meeting (No) **Market & Town Hall Committee (1)**
Time & Date **6pm, Tuesday 17 June 2025**
Place **Neston Town Hall**
Document **Minutes**

Present: Cllrs Jones (Chair), Kynaston, Marple, N Ruscoe, and Swaffer.	
In attendance: N McMahon (Market & Town Hall Manager)	
PART 1: Items to be considered in the presence of the press and public	
1	Election of Chair
	RESOLVED to elect Cllr Jones as the Chair of the Market & Town Hall Committee for the ensuing year.
2	Election of Vice-Chair
	RESOLVED to elect Cllr N Ruscoe as the Vice-Chair of the Market & Town Hall Committee for the ensuing year.
3	Public Participation (maximum of three minutes per person)
	No members of the public were present.
4	Apologies for Absence
	Cllr Warner sent apologies. RESOLVED to approve apologies from Cllr Warner. The absence of Cllr Doughty was noted.
5	Declarations of Interest
	No declarations of interest were received.
6	Minutes of the Last Meeting
	RESOLVED to accept as a correct record the minutes of the Market & Town Hall Committee meeting held on 1.4.25. The Chair signed the minutes.
7	Committee Budgets 2025/26
	RESOLVED to receive the current budget and earmarked reserves reports.
8	Finance
a	RESOLVED to receive the report detailing revenue from Town Hall room hire, Market Square hire and market rent to 31.5.25.
b	RESOLVED to receive the report detailing the market 'square payment terminal' fees 1.3.25 to 31.5.25.
c	RESOLVED to approve breakdown of HRGO costs from 1.3.25 to 31.5.25.
9	Committee Objectives
	The current status of the M&TH Committee's agreed objectives were reviewed. The committee decided to add an objective to Goal 4 'Arts & Culture' as they felt that a Wellness Event did not fully meet the Goal. The committee agreed

	that a new Action should be added to this Goal 'To hold a monthly singing café in the Town Hall'. Cllrs Kynaston & N Ruscoe volunteered to lead on organising this, possibly involving the Community Bus for transport purposes.
10	Market & Town Hall Manager's Report
	RESOLVED to receive the Market & Town Hall Manager's Report.
11	Town Hall Business Plan
	Cllr Jones gave a verbal update on the progress with the Town Hall Business Plan. He detailed in particular the aspiration to reconfigure the yard area to allow for more storage which would then free up space in the basement to allow the basement area to be hired out. He reported that the stage canopy and some of the stage parts had been removed by the purchaser for storage elsewhere, hopefully the remaining stage parts will also be removed very soon.
12	300th Anniversary Market
	RESOLVED to receive a report, update from the 300 th Anniversary of Neston Market task and finish group.
13	Social media
	RESOLVED to give delegated authority to the Market Manager to provide an additional free trading week, to the 2 regular traders who assist with the running of the market Facebook page each week.
14	Stage Curtains
a	The committee considered the report providing quotes for replacement stage back curtains.
b	RESOLVED to appoint The Curtain & Blind Co Ltd, who provided quote A, for £965 +VAT.
c	RESOLVED to give delegated authority to the Town Hall & Market Manager to increase the payment up to a maximum of £150 once final measurements are made by the appointed company.
15	Date of next meeting
	It was noted that the next scheduled meeting will held be on 23.9.25 at 6pm.
	Exclusion of the Press and Public
	To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
PART 2: Items to be considered in the absence of the press and public	
	There was no confidential business

The meeting closed at 6.30pm